

## Admission Information

### NP to Psychiatric Mental Health Nurse Practitioner (PMHNP) Certificate program

Nurses currently holding a master's degree in nursing from a nationally accredited graduate nursing program and national certification as an Adult Nurse Practitioner, Family Nurse Practitioner, Geriatric Nurse Practitioner, Acute Care Nurse Practitioner, and Women's Health Nurse Practitioner are eligible to apply to the post-Master's Psychiatric Mental Health Nurse Practitioner (PMHNP) certificate program.

Admission Requirements include the following:

A minimum graduate GPA of 3.00 as verified by transcript submission

Evidence of national certification as an ANP

A current unencumbered registered nurse license in the State of Louisiana

Post Master's Student Information Form (See below)

Two professional references

Current resume

#### Admission Procedures:

**\*\*[APPLY](#) to the University for Graduate School and submit required materials by the application deadline. When choosing the application type, select "Master/Doctoral." In the application, choose "Non-Degree Applicant" for the academic program, "Certificate" for the degree type, and "Post Masters Certificate/Psychiatric Mental Health NP" for program.\*\***

#### **SUBMIT the following to the Graduate Nursing Office in a single envelope:**

1. Evidence of an earned master's degree as an Adult Nurse Practitioner.
2. Official transcripts from each degree-granting college and university previously attended to the Graduate Nursing Office at Southeastern.
3. [Post Master's Student Information](#) Print upon completion and include with other documents.
4. Evidence of current, unencumbered Louisiana nursing licensure.
  - [Licensure Verification](#)
    - a. RN license
    - b. APRN license (nurse practitioners)
5. Two Letters of Recommendation (using the [recommendation form](#)) from individuals who can attest to the applicant's capacity for academic work and clinical performance.
  - a. One form must be completed by a former faculty member in a nursing program, a current or former nursing supervisor or nursing leader.
  - b. One form must be completed by someone who can attest to the competency and expertise of the applicant at the Advanced Practice level.
6. Current resume or curriculum vitae.
7. A document, prepared by the applicant which addresses the following; the applicant's goals for completing the Post-Master's certificate in family health.

Prior to enrollment, students will be required to submit to background checks, drug and alcohol screening, and must meet program health requirements. These screenings will be conducted at the student's expense. Transcript analysis and evaluation of prerequisite courses (i.e., Advanced Health Assessment, Advanced Pharmacotherapeutics and Advanced Pathophysiology) will be conducted to determine adequacy of the full lifespan content.

Students should be proficient with methodologies utilized in distance education and must possess computer equipment and technology which is compatible with the university learning management systems (e.g. Moodle). Students will be required to attend onsite Post-Master's Certificate Program Orientation (to be scheduled).

After completing the student portion of the form, you will need to provide it to two references, who will submit it on your behalf via the following:

**EMAIL:**

From an institutional or corporate email address, your references can email the form to:

[gradadmissions@southeastern.edu](mailto:gradadmissions@southeastern.edu)

**OR**

**MAIL:**

Attn: Graduate Admissions Office  
North Campus Main Building  
SLU Box 10752  
Hammond, LA 70402

For more information contact: Graduate Nursing Office: 985-549-5045 or email at [gradnursadmin@southeastern.edu](mailto:gradnursadmin@southeastern.edu)