

**Payroll Calendar
Fiscal Year 2014
Classified and Unclassified Staff- Biweekly
Non-Teaching Graduate Assistants ****

Check #	Pay Pd Begins	Pay Pd Ends	Timekeeper Deadline	Employee Certification/ Supervisor Approval	Paycheck Date
1	06/23/13	07/06/13	9:00 a.m.on Monday, 7/8/13	BY 5:00 p.m. on Tuesday, 7/9/13	07/12/13
2	07/07/13	07/20/13	9:00 a.m. on Monday, 7/22/13	BY 5:00 p.m. on Tuesday 7/23/13	07/26/13
3	07/21/13	08/03/13	9:00 a.m. on Monday, 8/5/13	BY 5:00 p.m. on Tuesday 8/6/13	08/09/13
4	08/04/13	08/17/13	9:00 a.m. on Monday, 8/19/13	BY 4:30 p.m. on Wednesday 8/21/13	08/23/13
5	08/18/13	08/31/13	8:30 a.m. on Tuesday, 9/3/13	BY 4:30 p.m. on Tuesday 9/3/13	09/06/13
6	09/01/13	09/14/13	9:00 a.m. on Monday, 9/16/13	BY 5:00 p.m. on Wednesday 9/18/13	09/20/13
7	09/15/13	09/28/13	9:00 a.m. on Monday, 9/30/13	BY 4:30 p.m. on Monday 9/30/13	10/04/13
8	09/29/13	10/12/13	9:00 a.m. on Monday, 10/14/13	BY 5:00 p.m. on Wednesday 10/16/13	10/18/13
9	10/13/13	10/26/13	9:00 a.m. on Monday, 10/28/13	BY 5:00 p.m. on Wednesday 10/30/13	11/01/13
10	10/27/13	11/09/13	9:00 a.m. on Monday, 11/11/13	BY 5:00 p.m. on Wednesday, 11/13/13	11/15/13
11	11/10/13	11/23/13	9:00 a.m. on Monday, 11/25/13	BY 5:00 p.m. on Monday 11/25/13	11/29/13
12	11/24/13	12/07/13	9:00 a.m. on Monday, 12/9/13	BY 5:00 p.m. on Wednesday 12/11/13	12/13/13
13	12/08/13	12/21/13	8:30 a.m. on Sunday, 12/22/13	BY 12:00 NOON on SUNDAY 12/22/13	12/27/13
14	12/22/13	01/04/14	9:00 a.m. on Monday, 1/6/14	BY 5:00 p.m. on Wednesday 1/8/14	01/10/14
15	01/05/14	01/18/14	8:30 a.m. on Tuesday, 1/21/14	BY 5:00 p.m. on Wednesday 1/22/14	01/24/14
16	01/19/14	02/01/14	9:00 a.m. on Monday, 2/3/14	BY 5:00 p.m. on Wednesday 2/5/14	02/07/14
17	02/02/14	02/15/14	9:00 a.m. on Monday, 2/17/14	BY 5:00 p.m. on Wednesday 2/19/14	02/21/14
18	02/16/14	03/01/14	8:30 a.m. on Monday, 3/3/14	BY 12:00 NOON on Monday 3/3/14	03/07/14
19	03/02/14	03/15/14	9:00 a.m. on Monday, 3/17/14	BY 5:00 p.m. on Wednesday 3/19/14	03/21/14
20	03/16/14	03/29/14	9:00 a.m. on Monday, 3/31/14	BY 5:00 p.m. on Wednesday 4/2/14	04/04/14
21	03/30/14	04/12/14	9:00 a.m. on Monday, 4/14/14	BY 5:00 p.m. on Wednesday 4/16/14	04/18/14
22	04/13/14	04/26/14	9:00 a.m. on Monday, 4/28/14	BY 5:00 p.m. on Wednesday 4/30/14	05/02/14
23	04/27/14	05/10/14	9:00 a.m. on Monday, 5/12/14	BY 5:00 p.m. on Wednesday 5/14/14	05/16/14
24	05/11/14	05/24/14	8:30 a.m. on Tuesday, 5/27/14	BY 5:00 p.m. on Wednesday 5/28/14	05/30/14
25	05/25/14	06/07/14	9:00 a.m. on Monday, 6/9/14	BY 5:00 p.m. on Wednesday 6/11/14	06/13/14
26	06/08/14	06/21/14	9:00 a.m. on Monday, 6/23/14	BY 5:00 p.m. on Wednesday 6/25/14	06/27/14

Full-Time Faculty/ Lecturers
Graduate Teaching Fellows***
Graduate Teaching Scholars ***
Graduate Research Assistants ***

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12	05/25/13	06/30/13	6/19/2013	until 9:00 a.m.on 6/19/13	06/28/13
1	07/01/13	07/31/13	7/24/2013	until NOON on 7/25/13	07/31/13

Part-Time Lecturers and Graduate Teaching Fellows/ Scholars * will be paid on 9/13/13 for pay period ending**

2	08/01/13	08/24/13	8/22/2013	Until NOON on 8/23/13	08/30/13
3	08/25/14	09/24/13	9/23/2013	Until NOON on 9/24/13	09/30/13
4	09/25/13	10/24/13	10/24/2013	Until NOON on 10/24/13	10/31/13
5	10/25/13	11/24/13	11/21/2013	Until NOON on 11/21/13	11/29/13
6	11/25/13	12/24/13	12/17/2013	Until NOON on 12/17/13	12/27/13

Part-Time Lecturers and Graduate Teaching Fellows/ Scholars * will be paid on 2/14/13 for pay period ending**

7	12/25/13	01/24/14	1/24/2014	Until NOON on 1/24/14	01/31/14
8	01/25/14	02/24/14	2/24/2014	Until NOON on 2/24/14	02/28/14
9	02/25/14	03/24/14	3/24/2014	Until NOON on 3/24/14	03/31/14
10	03/25/14	04/24/14	4/24/2014	Until NOON on 4/24/14	04/30/14
11	04/25/14	05/24/14	5/16/2014	Until NOON on 5/23/14	05/30/14
12	05/25/14	06/30/14	6/18/2014	Until NOON on 6/19/14	06/30/14

Student Workers

Check #	Pay Pd Begins	Pay Pd Ends	Timekeeper Deadline	Employee Certification/ Supervisor Approval	Paycheck Date
12	06/01/13	06/30/13	8:30 a.m. on Monday, 07/01/13	By Noon on Monday, 07/01/13	07/03/13
1	07/01/13	07/31/13	8:30 a.m. on Thursday, 08/01/13	By Noon on Thursday, 8/01/13	08/07/13
2	08/01/13	08/31/13	8:30 a.m. on Wednesday, 9/03/13	By Noon on Wednesday, 9/03/13	09/06/13

3	09/01/13	09/30/13	8:30 a.m. on Tuesday, 10/01/13	By Noon on Tuesday, 10/01/13	10/07/13
4	10/01/13	10/31/13	8:30 a.m. on Friday, 11/01/13	By Noon on Friday, 11/1/13	11/07/13
5	11/01/13	11/30/13	8:30 a.m. on Monday, 12/2/13	By Noon on Monday, 12/2/13	12/06/13
6	12/01/13	12/31/13	8:30 a.m. on Friday, 1/3/14	By Noon on Friday, 1/3/14	01/07/14
7	01/01/14	01/31/14	8:30 a.m. on Tuesday, 2/4/14	By Noon on Tuesday, 2/4/14	02/07/14
8	02/01/14	02/28/14	8:30 a.m. on Wednesday, 3/5/14	By Noon on Wednesday, 3/5/14	03/07/14
9	03/01/14	03/31/14	8:30 a.m. on Tuesday, 4/1/14	By Noon on Tuesday, 4/1/14	04/07/14
10	04/01/14	04/30/14	8:30 a.m. on Thursday, 5/1/14	By Noon on Thursday, 5/1/14	05/07/14
11	05/01/14	05/31/14	8:30 a.m. on Monday, 6/2/14	By Noon on Monday, 6/2/14	06/06/14
12	06/01/14	06/30/14	8:30 a.m. on Tuesday, 7/1/14	By Noon on Tuesday, 7/1/14	07/07/14

*****NOTE: ITEMS IN ITALICS AND SHADED ARE SUBJECT TO CHANGE *****

**Special Circumstances
Affecting Payroll Processing**

Bi-weekly

Reason

Sunday August 11, 2013
 Tuesday, September 3, 2013
 Monday, September 30, 2013
 Monday, November 25, 2013
 Sunday, December 22, 2013
 Tuesday, January 21, 2014
 Monday, March 3, 2014
 Tuesday, May 27, 2014

Return to 5 day work week
 Process Bi-weekly PPE 8/31/13
 Process Bi-weekly PPE 9/28/13
 Process Bi-weekly PPE 11/23/13
 Process Bi-weekly PPE 12/21/13
 Process Bi-weekly PPE 1/18/14
 Process Bi-weekly PPE 3/1/14
 Process Bi-weekly PPE 5/24/14

Student

Reason

Monday, July 1, 2013
 Wednesday, September 3, 2013
 Friday, January 3, 2014
 Tuesday, February 4, 2014

Process Student PPE 6/30/13
 Process Student PPE 9/30/13
 Process Student PPE 12/31/13
 Process Student PPE 1/31/14