

Study Abroad/ Study Away Proposal Evaluation

	Description	Met	Not Met
Program Description Rationale	Proposal presents persuasive rational for destination and alignment with program goals and outcomes.		
Experience and Knowledge of Location	Faculty has direct experience and knowledge of the country and its culture, (including previous site visits and language ability) and/or strong connections in the proposed location.		
Academic Rigor and Integrity	Course objectives are clearly defined; clear association between the course content and the location of the program are articulated in the proposal.		
Meets contact hours requirement	Student Contact Hours Sheet clearly shows how meaningful course content will be delivered. Plan is equivalent to traditional course (e.g., same time devoted to lectures, reflection, writing, assignments).		
Itinerary	Itinerary describes in detail daily locations, learning and experience.		
Budget	Budget is reasonable and cost-effective.		
Accommodations	Appropriate planning for lodging and meals.		
Health, Safety and Security	Details related to health, safety and security are reasonable and specific.		
Viability of Recruitment	Faculty has a strong record of study abroad recruitment and/or offers a strong plan to market the program.		

Comments and Suggestions: