

## **Southeastern Louisiana University Counseling Program Admissions Requirements and Process**

This document outlines the requirements and the process of application to Southeastern's Counseling Program. Please read the information below carefully. If you have questions about the process, please contact the program coordinator, Dr. Wendy Rock, via email at [selucounseling@southeastern.edu](mailto:selucounseling@southeastern.edu).

**Application deadlines** (If the deadline falls on a weekend or holiday, the application is due the next business day.)

- Fall – April 1
- Spring – November 1
- Summer – April 1

**Application Process** (Once the application is initiated, the remaining steps can be completed in any order as long as everything is submitted by the deadlines above):

- Online application → [Apply online selecting "Graduate" application and Counseling](#)
- Pay application fee (Application cannot be completed without paying application fee except for international/military applicants.)
- Immunization Records or Waiver ([click here](#) for university requirements):  
The university requires either an updated Immunization Record, OR you can complete an Immunization Waiver if you prefer. You can access the immunization form/waiver [HERE](#).
- Submit GRE scores → [GRE website\\*](#)  
Upload your unofficial GRE score report to your admission portal. If you do not have those scores, contact the graduate coordinator at [selucounseling@selu.edu](mailto:selucounseling@selu.edu). We require the General GRE Southeastern's school code is 6656. Unofficial scores are acceptable for the purposes of application review; however, official scores must be received prior to enrollment. No specific score is required, but we do require scores to be submitted.
- Submit transcripts for ALL post-secondary institutions attended (even if you did not earn a degree). You may use [E-script](#), email to [admissiondocs@southeastern.edu](mailto:admissiondocs@southeastern.edu) or mail to Graduate Admissions, SLU 10752, Hammond LA 70402.
  - must meet minimum 2.80 GPA (cumulative or last 60 hours), and
  - must have 9 credit hours of social/behavioral sciences (typical courses include psychology, sociology, family studies, human development; however, other courses may also count. Contact the graduate coordinator if you are unsure if you meet this requirement.)
- Submit your current resume (upload to your Admissions portal).
- Submit an autobiographical narrative (upload to your Admissions portal).
- Submit 3 reference forms. Click [here](#) for the link to the reference form that must be sent to your references. You should have at least 2 professional references (e.g., faculty member, employer, supervisor).

---Additional information on next page---

**Graduate Admissions** – For questions about transcripts or immunization forms, contact Samatha Morgan, Graduate Admissions Specialist, via email at [gradadmissions@southeastern.edu](mailto:gradadmissions@southeastern.edu) or via phone at 985-549-3910.

**Review of applications and admissions interviews**

- Within a week after the application deadline, the faculty admissions committee will review all completed applications.
- Selected applicants will be invited to attend the mandatory admissions interview. If you plan to apply, please contact the graduate coordinator for the interview date. (Usually on a Friday within a few weeks of the deadline and is all day).
- The graduate coordinator will notify applicants who submit a completed application via email within a week of the deadline regarding whether or not they are selected to interview. Note: Our application process is selective, and it is not guaranteed that all who apply will be invited to interview.

**Admissions decisions**

- Within 7-10 days of the admissions interview day, the graduate coordinator will notify all applicants via email regarding admissions decisions.
- The graduate coordinator will work with all newly admitted students to create schedules and assist in enrollment. Students will be assigned a permanent advisor at the beginning of their first semester.

**Contact information for Counseling Program**

**Email Address:** Counseling Program Coordinator - [selucounseling@southeastern.edu](mailto:selu counseling@southeastern.edu)

**Mailing Address:** Graduate Counseling Coordinator, SLU Box 10863, Hammond, LA 70402

**Physical Location:** 310 West Dakota St., Hammond, LA

Department of Health & Human Sciences, White Hall, Room 206

**Dept. Phone Number:** 985-549-2309

**Dept. Fax Number:** 985-549-3758